

CINNAMINSON FIRE DISTRICT NO. 1
EXECUTIVE MEETING
February 12, 2008

The Executive Meeting of the Cinnaminson Fire District No. 1 Board of Fire Commissioners was called to order by Commissioner Steel on February 12, 2008 in the Cinnaminson Township Municipal Building.

Present: Harry Smith, Bob Steel, Roger Butler

Announcement as made by Commissioner Steel that this meeting was being held in accordance with the "open Public Meetings Act", PL 1975 C 231 having been advertised in the Burlington County Times and the News Weekly on March 22, 2007. A copy has been given to the township clerk and posted in the Township Building at 1621 Riverton Road Cinnaminson, NJ 08077

The Pledge of Allegiance was recited.

Consent Agenda –

Results of Closed Personnel – Nothing to report.

Fire Chief, reports – Postponed until next week.

Fire Official– Postponed until next week.

Fire Sub-code – Postponed until next week.

Facilities – Toilet was repaired at Station 2. Maintenance has been done on all of the doors. We received reimbursement for the clean air system that was damaged by the medics. Also boiler at Station 1 was worked on. Danny Norman reports that the glass block windows are in. Two basketball poles were removed at Station 2. Chief Yearly reports that Bruce Adams met with DPW last week about the dumpster issue at 2 and things not being picked up. This situation has been rectified.

Apparatus – Chief Yearly reports that they are finalizing the presentation and hope to have it done for the March meeting.

Personnel – Nothing to report.

Insurance – Nothing to report.

Apparatus report – Report read by Mr. Butler.

Duty Crew – Nothing to report.

Liaison to Officers – Mr. Smith comments that there will be a meeting next week.

Banquet – Mr. Smith reports they are still waiting for many RSVP's. Everything else is completed. Danny Norman comments that Joe Long's family will be attending the banquet. The Union will be naming their scholarship for Joe Long.

Treasurer's Report –

Budget Work Session – To be postponed until next week.

Capitol Assets – Chief Yearly reports that at a house fire last week the engine company pulled off the road and had to be towed out. There was no damage.

Newsletter and Publicity – Chief Yearly reports that newsletter should be at the post office tomorrow. It will be delivered on Thursday. Mr. Steel requests that Chief Yearly find out what the bill is as soon as possible; also comments that the Company should pay this bill.

Mr. Steel comments regarding the E news, he will email to Mr. Kramer to be put onto the website.

Mr. Smith reads announcement about a Fire District meeting on March 8th.

Correspondence – Mr. Steel reads a thank you card from Harry Smith Jr. (Commissioner’s father) in memory of Harry Smith’s mother Ruth P. Smith.

Old Business – Bob Steel asks if anyone has heard anything about units for the preemption system going into the trucks. Chief Yearly reports that he spoke to the Zoning Officer, John Marshall. He still has not gotten the cut sheets from the engineer yet. Until we receive them we do not know what we can or cannot do. Chief will talk w/John Marshall again tomorrow.

New Business – Mr. Steel asks the staff to put together a funeral protocol. Mr. Kramer says for line of duty there already is a protocol. Mr. Steel would like something at the Fire District. Mr. Kramer responds that there are state guidelines already in place for which we have manuals, but it is also up to the family members. Issue discovered at length.

Roger Butler reports that we received donation from Delaware Valley Abstract of a fire proof safe/filing cabinet for the commissioners. Each commissioner will have a key. Roger will write a letter of thanks from the Fire Department.

Procedures for elections and notifications on Saturday are discussed.

Danny Norman comments that last Friday they had a “cleaning” day at the district offices. They have to fill out a requisition form from the state to destroy old files.

Public comment – Township Committee received a letter about how professional the fire department and police department were during a fire the previous month. To obtain copy from municipal clerk.

Adjournment – Motion to adjourn to closed personnel session made by Mr. Smith, seconded by Mr. Butler. Meeting adjourned.