

CINNAMINSON FIRE DISTRICT NO. 1
EXECUTIVE MEETING
December 11, 2007

The Executive Meeting of the Cinnaminson Fire District No. 1 Board of Fire Commissioners was called to order by Chairman Dwyer on December 11, 2007 in the Cinnaminson Township Municipal Building.

Present: Chairman Rob Dwyer, Harry Smith, Bob Steel, Roger Butler

Announcement as made by Chairman Dwyer that this meeting was being held in accordance with the "open Public Meetings Act", PL 1975 C 231 having been advertised in the Burlington County Times and the News Weekly on January 12, 2007. A copy has been given to the township clerk and posted in the Township Building at 1621 Riverton Road Cinnaminson, NJ 08077

The Pledge of Allegiance was recited.

Budget Workshop – Kevin Frenia reports that he has the budget with the most recent changes, calculating the levy. He questions the added taxes and the fact that the added taxes have not been finalized. They have spoken to the Tax Assessor and gotten a reasonable number which will probably not change significantly. One of the exceptions that we could go to the state for a cap override is the new duty crew that we are adding, which amounts to about \$34,000. As the budget stands we are over the cap by \$95,000 and we have a plan to appeal for \$34,000. This does not include the pension. We will receive an adjustment for the pension. The revenue remains as it was last year. We can also look at some of the smaller capitol items.

Bruce Adams comments that the Fire Official's area for revenue anticipated was \$45,000 budgeted and actually collected \$67,000, therefore Bruce believes that \$20,000 could safely be added to this line item for the 2008 budget.

Chairman Dwyer comments that per Mr. Braslow the truck payments are considered capitol and would be outside the budget cap. Lease payments are discussed at length and whether they are considered capitol.

Kevin Frenia comments regarding whether some of the smaller improvements new refrigerators, showers, etc and security system at 201 would be outside of the cap.

There is \$25,000 included for a firefighter for ½ of the year 2008 included in the budget. Mr. Steel comments that the Board has been discussing whether they should hire another firefighter. It is in there for discussion purposes only.

Last year's budget was \$2,415,170; this year's budget is \$2,656,409. Any pilot money we may receive is not included in this budget.

Resolution 2007-12

Whereas the Cinnaminson Fire District, Township of Cinnaminson, County of Burlington, desires to make application to the local finance board for it's approval of a proposed levy waiver pursuant to NJS 48-4 and

Whereas the Cinnaminson Fire District believes it is in the interest of the public to accomplish such purpose and that the levy waiver is for the health, wealth, convenience or betterment of the inhabitants of the Township of Cinnaminson and

Whereas the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Township of Cinnaminson and will not create an undue financial burden to be placed upon the Township of Cinnaminson,

Now therefore be it resolved by the Cinnaminson Fire District, Township of Cinnaminson as follows:

The application of the local finance board is hereby approved and the Chief Financial Officer along with other representatives of Cinnaminson Fire District are hereby authorized to prepare such application and to represent the Cinnaminson Fire District in matters pertaining thereto, the Municipal Clerk of the Township of Cinnaminson is hereby directed to file a copy of the proposed levy waiver with the local finance board as part of such application, The local finance board is hereby respectfully requested to consider such

application and to record it's findings, recommendations or approvals as provided by the applicable New Jersey statute.

Roll call vote taken. All in favor. Resolution approved.

Resolutions 2007-13

Whereas the annual budget of Cinnaminson Fire District #1 for the fiscal year beginning January 1, 2008 and ending December 31, 2008 has been presented before the Board of Commissioners, Fire District at it's open public meeting of December 11, 2007 and

Whereas the budget is introduced as in compliance with the property tax levy cap law including the following as appropriate. It includes application to the local finance cap for a levy waiver in the amount of \$72,000 in excess of allowable amounts to be raised by taxation.

Whereas the annual budget as introduced reflects total revenues of \$2,783,809 which includes \$2,656,409 to be raised by taxation, total appropriations of \$2,783,809.

Whereas the amounts to be raised by taxation to support the District shall be the amount to be certified by the assessor of the Municipality, be assessed against the taxable properties of the District, such amounts shall be equal to the amounts of total appropriations set forth. The budget minus total amount of surplus, miscellaneous revenue set forth in the budget.

Now therefore be it resolved by the Board of Fire Commissioners, Cinnaminson Township Fire District No. 1 in open public meeting held on December 11, 2007, the annual budget including supplemental schedules for the fiscal year January 1, 2008 is hereby approved.

Be it further resolved that the Board of Fire Commissioners of Cinnaminson Fire District No. 1 will consider the annual budget for adoption on January 8, 2008.

Motion to approve resolution made by Mr. Smith, seconded by Mr. Butler. Roll call vote taken. All in favor. Resolution approved.

Commissioner Steel questions Mr. Kevin Frenia regarding duty pay, how it is reported and if it should be 1099'd. Mr. Frenia is still working on it, waiting for a response. He will try to have an answer by next week.

Kevin Frenia adds that the Board will need to add more verbiage regarding the added fire fighters.

New Business – Deputy Fire Chief Schoenfeld reports on the status of the contract with Virtua. It is virtually the same agreement that we received in August. None of the comments were addressed. As of today we are still waiting for a response. Ira spoke to Scott Casper, our contact for non legal issues, regarding the bill submitted to them for the damage to the station. Ira asks for the Board's input on how they would like to proceed with this. The Board discusses at length what their options are. It is decided that a memo of understanding is to be drafted by Deputy Chief Schoenfeld and sent to Virtua.

Chief Yearly submits for the Boards review an overtime policy draft. The Commissioners will review and discuss or adopt at next week's meeting.

Bruce Adams informs the Board that he and Chief Yearly have started working on a temporary budget. Budget transfers will be done the first meeting in January.

Bruce informs the Board that he transferred money to the Fire Company for the banquet deposit.

Chairman Dwyer suggests that the Fire District create a list of qualified vendors. The Board discusses what would be required for a vendor to be considered a qualified vendor. Chairman Dwyer asks that the Board be provided with a list of the current vendors that are utilized at the next meeting.

Adjournment – Motion to adjourn to closed personnel session made by Mr. Steel, seconded by Mr. Butler. All in favor. Meeting adjourned.